Patient Sensitive Information for Minors
Documenting Sensitive Data
May 2023

CHOC

New Changes and Items for Documenting Sensitive Data

- New mpage displaying sensitive data

- Ability to classify problems and diagnosis as sensitive

- Ability to indicate orders as sensitive

- New autotext to pull social history into a note

- New "sensitive" versions for note types

- Sensitive Patient Instructions are now on PCN, Adolescent med & Endocrine workflow pages.

- New "sensitive" versions for discharge documents across all CHOC venues

CHOC

Sensitive Data MPage

Workflow Summary:

- The Sensitive Data MPage displays data marked as sensitive

- Access mpage from "Workflow/My View"

- If you do not have Workflow/My View, access from dark menu

- Future functionality: Smart Zone will be used for Sensitive Data Alert (expected Nov 2023.)

Classifying problems and diagnoses as sensitive

- From workflow summary, you can:
  - 1. Click on Consolidated Problems and then click modify
  OR
  - 2. Click on the specific problem and then click "modify"

- Note: updating can also be performed from the powerchart (dark) menu

Marking diagnoses/problems as sensitive

- Problems / diagnoses can be marked as sensitive by selecting the Classification of "Sensitive" when creating a new or modifying a diagnosis.

- Problems/Diagnoses marked sensitive will update the problems list AND will display on notes **IF** it is marked "this visit".

NOTE: Mark your note sensitive if you are documenting sensitive problems as "this visit".

Setting preferences to view classifications

- Preferences for Problems/Dx can be updated to include classification of problems/dx in your view.
  - 1. Right click in gray area at Problems/Dx
  - 2. Select properties.
  - 3. Bring "classifications" to the right and click ok.

- NOTE: This is a one time set up for your personal preferences

Adding sensitive data on social history

Workflow Summary:

- Social History has newly updated sexual history section as well as the current "Sensitive Data" section.

- Documentation in Social History does not pull into notes.

- Use the autotext, .socialhistory to pull social history into your note.

- ***** IF SOCIALHISTORY HAS BEEN ADDED TO YOUR NOTE AND CONTAINS SENSTIVE DATA, MAKE SURE TO UTILIZE THE SENSITIVE NOTE TYPE FOR YOUR NOTE ****

Sensitive orders

- Select "Yes" at Sensitive Data field to mark order as sensitive.

- Sensitive orders do not display on discharge documents

- All commonly used sensitive orders will have a Sensitive option (meds, labs, rads & referrals). All orders will have this option in a future build.

Sensitive Notes

Workflow Summary:

- Sensitive versions for notes types are now embedded in Workflow

- Addition of sensitive versions may have displaced your note types from face up view.

- Click on "More" to see additional note type selections. If still do not see the desired note type, select "other note" to open the list of note types.

Sensitive Notes (Continued)

- Notes can be made sensitive after starting a note by changing to the sensitive type at saving or prior to signing note.

- In this example, a note was started as a non - sensitive outpt note and was changed to a sensitive outpt note by clicking the drop down and selecting sensitive note type.

Sensitive Patient Instructions

Workflow Summary:

- Sensitive Patient Instructions are now on PCN, Adolescent med & Endocrine workflow pages.

- Information documented in this section will display on sensitive versions of visit summary, check out instructions.

Sensitive Visit Summary

Workflow Summary:
- "Visit Summary with Sensitive Data" is now available.

- Sensitive diagnoses, sensitive medications, sensitive orders, and "Sensitive Patient Instructions" will display on the sensitive visit summary.

Sensitive Ambulatory Check Out Instructions

Workflow Summary:
- Current state: When ordering Ambulatory Check Out Instructions, IF there is sensitive data, two copies of instructions will print.
    - A patient copy with sensitive data.
    - A parent copy without sensitive data.

Note: No change to current process.

Discharge Via Depart (Inpatient, ED, and Surgery)

A new depart template:
- Inpatient:
  "Discharge Instructions Patient Sensitive – English"
- Surgical areas:
  "Surgery Discharge Summary w Sensitive Data"
- ED:
  "CHOC ED Patient Summary w Sensitive Data"

- Use sensitive depart templates when sensitive data is documented in chart.

Note: Future build will include Spanish versions

Additional Considerations to Protect Confidentiality ~ Dr Roche

Messages
- Option to create sensitive messages for communications with confidential information (such as test results or prescription refill requests)
- Messages are discoverable!

Diagnoses
- Key diagnoses default to sensitive
- Ex: PID, STI Screening, HIV Screening

Prescriptions
- Pharmacies do not note if an Rx is sensitive thus, we advise
- Print Rx and …..
- Send paper or electronic Rx to a different pharmacy (family goes to Sav-On, send this Rx to CVS)

Labs
- Outgoing order is sensitive; but only certain labs are reported as sensitive
- Example: Chlamydia results will post in a sensitive section of the results screen
- A CBC or renal panel or hepatitis panel, even if ordered as sensitive, will report to the routine lab posting area.
- Please always review the Sensitive MPAGE for what tests have been ordered as sensitive!

Billing
- Sensitive orders do not prevent information from showing up on the EOB
- Medi-Cal does NOT send out an EOB
- Provide patient with info on how to place a confidential communication request. SB138 allows individuals to request that confidential information be excluded from the EOB.
- Details at Keep It Confidential. | My Health My Info
- Patients may have co-pays / deductibles for tests not covered per the ACA (ie: testing for PID as opposed to routine screening)
- Your Adolescent Medicine Team are Family PACT providers, which allows them to provide CONFIDENTIAL NO COST contraception and STI eval and treatment. Note, this would not cover PrEP

Referrals/Appointments
- While there is ability to place confidential referrals and imaging, this will still be processed through insurance and communications will go to the family phone #
- We do not yet have confidential appointments – NRC picker surveys and appointment reminders will flow to the primary contact number on file